

City of NAPOLEON,

255 WEST RIVERVIEW AVENUE, P.O. BOX 151 NAPOLEON, OHIO 43545-0151 (419) 592-4010 FAX (419) 599-8393 www.napoleonohio.com

Mayor J. Andrew Small

Mr. Michael Mansfield 526 Euclid Ave. Napoleon, Ohio 43545

Re. New driveway @ 526 Euclid Ave.

Members of Council Michael J. DeWit, President Terri A. Williams James Hershberger Travis B. Sheaffer John A. Helberg Steven C. Small

Dear Mr. Mansfield

City Manager Dr. Jon A. Bisher

Glenn A. Miller

The driveway you have established at the subject site was not a part of the approved plans. A permit is required for installation of a new drive or the widening of an existing drive. You will note that all new driveways or widening/relocating requires the placement of concrete in accordance with the enclosed specification. Also there will be required provisions for drainage of the swale you have filled.

Please contact my office to discuss resolution to this matter.

Finance Director Gregory J. Heath

Sincerely

Law Director David M. Grahn

Brent N. Damman

City Engineer Joseph R. Kleiner, P.E. **Zoning Administrator**

